

Benefit under MMVY Scheme for Students Admitted in Outside State Institutions Guidelines for Institutions

After verification and uploading the duly signed and sealed Recommendation for Sanction & Payment Slip on the portal, further for disbursement of fee of Students of your institute, you are requested to submit the required documents to this office as per the list given below:-

1. Original copy of Verification Slip (Recommendation for Sanction & Payment of Benefit under MMVY Scheme) of your institute in prescribed format, duly signed and sealed by the authorized officials of the institute.
2. Copy of Application submitted by the student, duly signed and sealed by the authorized officials of the institute.
3. Copy of Mark Sheet of class 12th of the student, signed and sealed by the authorized official of the institute.
4. Copy of Mark Sheet of Entrance Exam of the student signed and sealed by the authorized official of the institute.
5. Copy of M.P. Domicile Certificate of the student, signed and sealed by the authorized official of the institute.
6. Copy of Income Certificate issued by the competent authority of Madhya Pradesh, signed and sealed by the authorized official of the institute.
7. Copy of Aadhar Card of the student, signed and sealed by the authorized official of the institute.
8. Copy of Fee Receipt paid by the student, which mentions head-wise / component-wise fee details, signed and sealed by the authorized official of the institute.
9. If head-wise / component-wise fee details are not mentioned in the fee receipt as mentioned in point no. 8 above, it is required to submit the head-wise / component-wise fee structure of the institution, signed and sealed by the authorized official of the institute.
10. Copy of Bank Account Details of the institute mentioned by the institute in the portal, signed and sealed by the authorized official of the institute.

You are requested to send the Recommendation Proposals of the students of your institution containing all above documents, to the following address –

**Sanctioning Authority,
Mukhyamantri Medhawi Vidyarthi Yojna Office,
Tagore Hostel No. – 2, Shyamla Hills,
Bhopal – 462002 (Madhya Pradesh).**

regards,

Team MMVY